

Flexi-Schooling Federation

Dear *Colleague*,

Thank you for your interest in our organisation. We offer affiliation to our federation on an annual subscription basis, which will include access to our current documentation, along with ongoing telephone support throughout your affiliated term and for an additional fee you can visit Hollinsclough or choose our onsite consultancy support.

Affiliation will also provide access to other professionals and our network of contacts across the country, some of whom have access to the highest levels of Government (please note that some may apply charges for those services – we would however seek to negotiate some degree of discount if the need arises).

Please see our fee structure below:

Affiliation Fee per annum **£100.00**

Add on options (in addition to the annual Affiliation Fee) **are listed below;**

Visit and Discussions at Hollinsclough (max 3 people inc sandwich dinner) £50.00 (9.30am to 3pm)
or

Onsite Consultancy at your choice of venue (plus expenses – see below)

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|---|---------------------|
| One day consultancy: | £200.00 |
| Half day consultancy: | £120.00 |
| After school staff / Governors meeting up to 2 hours: | £70.00 per meeting |
| Written advice following a consultancy session / meeting(s) | £100.00 per meeting |

Expenses

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|---|------------------|
| Mileage charge (return journey to school/venue) | £0.35 per mile |
| Overnight expenses (applicable when a single journey standard driving time is over 1.5 hours) | £60.00 per night |

Cancellation charges

| | |
|----------------------------|-------------------|
| Over four weeks' notice | no charge |
| Three - four weeks notice | 25% of agreed fee |
| Two - three weeks' notice | 50% of agreed fee |
| One to two weeks' notice | 75% of agreed fee |
| Less than one weeks notice | 90% of agreed fee |

We trust that you will agree that the combination of our experience, professional knowledge, flexibility and commitment to working closely with you, your staff and governors will provide your school with the ongoing support you will require over the coming year. We look forward to working with you as you develop your own Flexi-schooling offer at your school.

If you have any questions, please do not hesitate to contact us.

Regards

Stephen Malbon

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