

H.M. Revenue and Customs.

The clerk reported changes to be made re. making a VAT claim and the council was to be given a new reference number to follow new procedures.
Local Roads

The clerk reported that she had responded to a complaint made by Mrs. Wendy Fletcher regarding floodwater on Redfern Lane which caused local people to make a detour. It was bad before Christmas 17 and with snow melt was worse. The lengthman had dealt with the problem 2 years ago but that contract had come to an end. She had contacted SCC accordingly. Councillors also instructed her to report potholes close to the village near to the telephone box.

N. Mellor 18-4-2018

Meeting of Hollinsclough Parish Council on Wednesday 18th April, 2018 at Hollinsclough Primary Academy at 8pm.

Apologies:

Ms. Belfield and Ball and Cottchlow.

Minutes of meeting 5.2.18.

The minutes were read, approved and signed by the chairman.

Matters arising:

The Village Noticeboards:

Mr. Hitchin is actively taking responsibility for the renovation of the two parish boards, starting with the one at Coteslow. In turn, they will be removed to his workshop. The clerk introduced literature provided by Greenbarnes Ltd to make the council up to the minute re. costs.

The Rates.

The council recognised that the 18th month trial closure of 'The Rates' was soon to end and asked the clerk to find out what plans were being made by SCC for the future.

2018/19 Audit of Accounts:

The clerk read out the external auditors annual governance and accountability return forms 2017-18 had been received and that she would get on with completing them to present to the council Hollinsclough's Village Telephone Kiosk.

The clerk reported that she had written a further letter to BT in response to queries raised by BT and had spoken to Linda Kennedy of BT Payphones who stated that she would be sending the forms out regarding the adoption process. The council recognised that 'adoption' would involve BT taking out the pay phone. A discussion ensued re. the uses that the kiosk would be put. A display of parish council and other parish matters was uppermost - especially in view of the focus on accountability.

New life for old phone boxes

IN December South Northamptonshire Council (SNC) received notification from British Telecom that it intended to remove 40 poorly used phone boxes in the district. The council consulted with the parish councils affected and, of the 39 that responded, 16 took up the offer to adopt a decommissioned kiosk for £1. Some said that they wished to repurpose the phone box to house a community defibrillator.

Only three parishes - Alderton, Paulerspury and Radstone - objected to the removal of their kiosks, while 21 either did not

respond or did not object to the BT proposal. Councils that objected to removal were asked to provide additional evidence. OFCOM guidance states that grounds for objection include the prominence of privately rented or social housing, accident black spots or lack of mobile network coverage for emergency calls.

Cllr Karen Cooper, SNC's portfolio holder for community engagement and well-being, said: "I am very pleased that some parishes have found a way to breathe new life into a British institution. SNC has in the past approved community grants for defibrillators and we will be inviting those adopting their phone boxes to apply."

Local Highways.

The clerk reported that she had drawn SCC's attention to a number of potholes in the parish some of which had been complained about by the school with its concern for parents transporting children.

The Future of Moorlands Connect / 1442 services.

The clerk provided an update following a discussion she had had with the manager of Ashbourne Community Transport.

- The 1442 service would continue until October 2018 when it will go through a bus review process with DCC. (It would be one part of a mature review affecting services throughout Derbyshire)

- The Sunday 1442 service had been withdrawn.

- The Moorlands Connect had been reduced from 2 buses to one and it was no longer a scheduled service. (It had become a demand response service).

- On this footing it was destination orientated; On Mondays and Thursdays people wishing to travel to Ashbourne had priority. (Other desired destinations to be fitted in where they could)

- On Tuesdays and Wednesdays, Leek was the priority and

- On Fridays a service to Buxton was being retained.

- The MC Bus allows 15 people to travel + driver.

- Groups of 7 or more were able to

book 3 months in advance.

- Concessionary travel was no longer possible. The price was £3. one way and £5 return. Children under 19 paid £1.30 each way.

- There was no longer a Saturday service.

- Sponsorship was being invited for the reintroduction of a Saturday service because it had affected (its loss) a lot of people.

- It was expected that County Councils would be contacting Parish Councils for their support.

Other Business: SPCA Subscription £60.

The clerk had received details of the cost 18-19. She was instructed to pay this amount.

Parish Council Insurance

The clerk reminded the meeting that AON, the council's insurers for many years had decided to cease its involvement in the Local councils market and that arrangements had been made for BHIB Ltd to provide a renewal invitation. BHIB wrote to the council in Sept 17 to introduce itself. The clerk had spoken to an officer on the telephone re. When BHIB would be informing the council of its policy cost and she had requested some clarification of levels of council cover.

NP/DNP Planning application NP/sm/0318/0178 Sycamore Bank Farm, Colshaw Lane - Re. The erection of a new livestock building.

The PC gave its unanimous support for this development and instructed the clerk to make the following points.

- S.B.F. was a moorland farming enterprise at

- an altitude of 1400'OD and as such was exposed to high winds and harsh seasonal temperatures.

- That it was a case of an existing farm business of sheep, pigs, cattle on 190 acres of grass land needing to expand to remain commercially viable and to be up to date with animal welfare legislation (being able to house cattle, loose or straw bedding to ensure clean, hygienic conditions and provide good stock management).

- It was noted that the proposed building would add to the clustering of farm buildings rather than an untidy dispersion, therefore consolidating.

- Thought had been given to the height of the prop. building again, to blend in with others.

- The proposed construction appeared to be consistent with other livestock buildings raised in this part of the Moorlands in the 21st (post) framed - Yorkshire boarding - concrete panels).

- The prop. building would be positioned on an existing hard standing area and therefore would not increase the area of impermeable surface on the farm. (Neither would it take up valuable pasture land).

- There was no evidence there being a flood risk or any negative "impact on the natural landscape. (Existing tree cover would not be affected).

- In infrastructure, the development would not require a new access road to be built or any public rights of way to be diverted. N. & Meller 29-5-2018

Annual Meeting of Hollinsclough Parish Council and Parish Meeting for Local Government Electors to Raise Parish Affairs and to pass resolutions thereon. 29th May, 2018 at Hollinsclough Academy 8 pm.

PC.

Chair. N. Meller

Councillors Critchlow, Slack and Kidd.

C. Ball,

Belfield, Habs

Minutes of Meeting 18.4.18. These were read, approved and signed by the chairman.

Matters Arising.

Audit of Accounts - Presentation of Payments and Receipts - Approved

The clerk reported that she was preparing the accounts for the internal auditor, Mr. F. Bellaby and that when prepared for the external auditor she would be calling a meeting in June to go through them with the parish council.

Parish Council Insurance.

The clerk reported that she had now received details of its insurance premium from BHIB, the broker AON had transferred its P.C. Insurance business to. As a new broker to the council, the councillors examined the policy in detail and instructed the clerk to approve it. The Council noted that it was somewhat cheaper than AON being £303.26 rather than 341.04.

Planning Application Sycamore Bank Farm.

NP/Sm/03/18 The clerk reported that this application had been granted subject to conditions.

New Business

Election of officers 2018 - 19.

The clerk invited nominations for the position of Chair. C. Belfield nominated C. Meller and

This was seconded by C. Ball. The Council was in full agreement. C. Mellor accepted the role. The Clerk invited nominations for Vice Chairman. C. Ball nominated C. Critchlow. This was seconded by C. Bellfield. The Council was in full agreement. Councillor Critchlow subsequently accepted the position.

Hollinscloughs Telephone Kiosk - Adoption Consideration

5/3386

The clerk reminded the Council that Ian Fullylove of the PDNP had supported the Council's decision to adopt. Both the PDNP and HPC were in agreement that BT would continue to propose its removal in the future. (Letter dated 29.6.17 - "we almost certainly will propose to remove it in a future rationalisation programme because with only 4 calls made from it during the past 12 months, there is clearly no demand for service in this location.")

BT had made 2 major attempts to remove the 'phone box and on each occasion the P.C. had submitted detailed reports arguing for its retention and had submitted copies of minutes going back in time. The Council had felt that the only way of retaining its iconic red kiosk was to adopt.

The Council studied a number of documents regarding the process of adoption.

- Adopt a kiosk
- Information Pack
- Frequently Asked Questions and
- The agreement for the sale and purchase of telephone kiosks to a local authority.

After much discussion the Council made

a firm decision to adopt and instructed the clerk to sign the agreement. It is the wish of the Council to use the kiosk to display P.C. and other Parish matters especially in view of the focus on accountability and transparency. The Council also discussed the possibility of a book loan/exchange; displays of creative work; sale of local produce; exhibitions etc. The Clerk was asked to put a notice on the P.N. Board inviting members of the community to contribute ideas. (Councillor Field had already contributed the £1 purchase cost of the kiosk) The Clerk had arranged for BT to provide a free paint kit upon receipt of a signed contract.

Other Business

Parish Clerk Network Event

This was to take place on 27th June at PDNP offices. The clerk said she would attend.

Retrospective Planning Applications

The Council went through the detail noting that

- developments carried out without permission were not automatically classed as unlawful
- such developments carried out without necessary planning permission were not illegal (it only became so when an enforcement notice had been served, came into effect and had not been complied with.)
- that when a retrospective planning app. was submitted it was not a case that p. permission would be granted automatically. Such an app. would be treated in the same way as any other app.
- A person who has undertaken unauthorised development only has one opportunity to obtain planning permission after the event.

Rural Crime Survey

The Clerk distributed details to Councillors and said that she had placed same on the P.N. Board
SMDC Lengthsmen Contract

The Clerk stated that this contract would continue and that as before it was for the sum of £400 per annum. This contract focused on keeping the Parish aesthetically pleasing AOB.

As there was no further business, the meeting was drawn to a close

N. E. Meller 7-8-2018

Meeting of Hollinsclough Parish Council on Thursday, 28th June, 2018 at Hollinsclough Primary Academy at 8 pm.

Apologies - C. Belfield

- Minutes of Meeting, 29th May, 2018.
- Matters Arising.

These were deferred until the next Council meeting in order to focus singularly and concentratedly on the Audit of PC. Accounts

Meeting Focus

1. Approval of the Annual Governance Statement
2. Approval of the Internally audited accounts for external audit.
3. Publication of the Notice of dates of the exercise of public rights and Certification of Exemption on The Village Noticeboard
4. Publication of 1-4 on the Parish Council Website : www.hollinsclough.staffs.sch.uk/Parish.htm; email. office@hollinsclough.staffs.

sch.uk.

5 Payment of the Internal Auditor Mr. Felix Bellaby .

Each of the prepared documents and the statements of payments and receipts 2017-18 presented to the Council in May, 18 were examined, explained and approved viz

- The Certificate of Exemption
- The Statement of Internal Control Objectives signed by HeIA.
- The Annual Governance Statement.
- The Accounting Statements 2017/18 .
- The Notice of Appointment of the exercise of public rights.
- The Bank reconciliation .
- The Statement of accounts
- The Variations in receipts and payments .
- The Annual Internal Audit Report signed by Mr. Bellaby 21.6.18 which concluded that 'in all significant respects the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the council.'

6 The Parish Accounts Observations by the Internal Auditor

These covered the lengthsman expenses, the repairs to noticeboards and the parish precept. Comparisons of the parish precept with those across the Staffordshire Moorlands 2018-19 were examined. It was recognised that H.P.C. had for many years recognised a principle that ' Spending Starts Here' and also that there is a lot of Hidden deprivation in the Staffordshire Moorlands as documented by the PDNP and by Special studies made of individual parishes and a major conference held at The Community School in Buxton some years ago. It was recognised that although Hollinsclough Parish now had more

'incomers' and more second home owners than at any time in its known history, when compared with ~~Hall~~ Alstonefield it was felt that it still lagged behind in terms of affluence. It was resolved to examine the 3 matters reported on by the Internal Auditor in greater detail at the next meeting, (the lengthman, the noticeboards - 'street' furniture and precept.) Finally, the Annual Return Figures were compared 17 - 18 (year endings) and approved.

Summary

It was deemed that all financial matters were in order and therefore the Governance statement was approved for signature. The internally audited accounts were approved for external audit and the exemption certificate was also authorised.

The clerk stated that she would publish the accounts as required and she was authorised to pay the I.A. the sum of £25 as invoiced.

There being no other business planned for this meeting it was brought to a close.

R. [Signature]

Meeting of Hollinsclough Parish Council, Tuesday
7th August at Hollinsclough Academy at 8pm.
Apologies - none.

Present:

C. Mellor

C. Harts

C. Kidd

C. Belfield

C. Critchlow

C. Slack

C. Ball

Minutes of the meetings 28.6.18 and 29.5.18 were read, approved and signed by the Vice Chair and Chair respectively.

Matters arising:

Parish Council Insurance.

The clerk reported that she had written a detailed letter to BHIB (as its new ins. co. to clarify some key points).

1. That its policy would cover:

- the telephone kiosk that it had now adopted.
- its noticeboards, bench seats.
- the village green.

She had received a telephone call to the effect that all of the above would be covered.

The Bank,
Hollinsclough,
Longnor,
Buxton,
Derbyshire.

The Telephone Kiosk.

The clerk reported that the telephony equipment had been removed and that she had the red paint to set work on renovating the structure.

New Business.

P DNP Planning Application (Retrospective)

NP/Sm/0618/0539 - Lower Summerhill, Summerhill

Flash - Single storey rear extension to bungalow

The Parish Council considered this application very carefully and at length. It realised the gravity of the application for the physical area known as Lower Summerhill and for the site on which the 'extension' was sited. Two planning considerations became uppermost in its thinking (1) housing provision and (2) health fears. Despite what had been done, the council felt that it had to look at the family situation as it was now.

The Council's deliberations led them to decide unanimously that the family and the application had to be supported (see PCs response attached).

The Council recognised the positive features of the application (see PCs response " ").

The Council felt that it was very important to be empathetic and to examine the family's situation deeply. (see PCs response " ").

It implored the P DNP to support the family to bring the property up to building reg. standards and fire / health and safety regulations.

Please see the Council's views in their entirety embodied in its response to the P DNP.



complaint re. Swan and Limer Rates.

The clerk reported on a letter she had received from a visitor Mr. John Smith BEM re. his attempt to walk the Rates. She had brought the letter to the attention of SCC and had requested clarification of its plans for the Rates after Sept. 18. When the temporary ban on using them came to an end. She had also written to Mr. Smith accordingly.

Miscellaneous Items.

P.I.NP Planning Awards 2018

The clerk gave details of the award categories and stated that nominations would be made up to the 12th October, 2018.

N. E. Mellor 10-9-2018

Meeting of Hollinsclough Parish Council, Monday, Chair N. 10th September, 2018 at 8pm. Hollinsclough Mellor, Clerk/Academy.

Clerk, Mellor

Clerk, L. Ball, The minutes of the P.C.M. held on 7th August were read, signed and approved by the council. Matters arising:

- Telephone Kiosk - decisions
 - The telephone kiosk would be painted in the Spring. • The interior would be lined with shelves and include a pinboard. P.C. notices (several of which are mandatory under transparency rules) would have priority. Discussion was had re. exhibitions and creative uses with the P.C. being responsible for decisions on use and in a monitoring role. The community would be able to apply to the P.C. for ideas and temporary function.
- Retrospective planning application, Lower Summerhill. PDNP? Decision notice.
- P.A. granted with conditions.
 - That within 3 months the walls of the NE elevation and SW elevation should be re-clad with natural stone to match the existing bungalow.

Consideration of P.A. NP/sm/0818/0752. Vicarage Farm Proposed open plan agricultural building to house and feed livestock.

Declarations of interest.

Councillor /Clerk Hails declared a personal (not prejudicial) in as much as the track leading from her property opened out onto the lane opposite to the site of the proposed building. Councillor Mellor, rented out ground to Mr. Hudson and had ground adjacent again personal (not prejudicial).

The P.A. was considered at length. Conclusions:

- Submitted by a viable and expanding family farm seeking to move forward with its enterprise, adopt best practice of farm management and environmental care and to strengthen its stock facilities.
- Its size (169 acres) given over to 140 cattle and 70 sheep, plus fodder owned and managed by a family team of man, wife and son had created an inevitability that they should want to aspire to provide more and better accommodation for livestock in a controlled environment where for example, dirty water would be separated from clean thus improving the existing water quality of the R. Dove and where legal animal requirements could more easily be met.
- The proposed building would connect to an existing one of similar design, materials and height (although a measure wider). The proposed use of fibre cement sheeting in slate blue was consistent with many blue tiled roofs in the Moorlands.

• The observation was made that the proposed building would largely cover an existing concrete area that opened out into an existing yard that had a wide gated entrance at a wide section of the Hale, on the edge of the village. Therefore, no new external access points would be required and the building itself would not be eating into the adjacent countryside or impinge on the popularly used public footpath running NW from a point close to the farm on its S.W. edge.

• The PC believed that the building could not sensibly be sited on any other part of the farm and that it would form part of the cluster of buildings. Therefore not fragmenting the built environment. A unifying appearance would result.

• The PC. believed that the building should visually enhance the farm's appearance on its NW - SW aspect for drivers and walkers travelling down the Hale towards the village / walking across the fields or the foot path. (Rusted vertical grilles and aged panels on view at the present time).

• The applicant was willing to carry out any landscaping / tree planting deemed appropriate by the P.D.N.P.

• It was noted that Vicarage Farm Bungalows would have continued privacy. (adjacent residence).

• It was also noted that Vicarage Farm buildings were situated within the village's Conservation area (whose character appearance it is desirable to preserve or enhance). In enhancing the appearance of Vicarage Farm on its NW-SW side whilst allowing the family farm to go forward and flourish the council did not feel that the concept of the C.A would be 'jeopardised'.

After a very thorough consideration, the P.C. gave its unanimous support to this application.

Annual Parishes Day 29th Sept. 18.

The clerk agreed to attend this meeting at Alderthorpe Village Noticeboards.

Mr. Hitchin was still working on them.
The Parish's Defibrillator

The clerk informed the council of the key points made in a letter received from Marie Frodsham - paramedic/co-ordinator of local defibs.

(1) When the 'defibs' were offered to local parishes, the ambulance service had stated that they would provide the pads and the batteries. It had 'gone back' on this deal and two years ago Marie had managed to obtain a sum of money from the C.L's community fund to buy new pads.

Pads have a 2 year lifespan and batteries a 5 year span depending on usage.
In 2020 all the local 'defibs' in the scheme will be due for a new battery at a cost of £200 each + VAT. (likely to be £40 + VAT). (Marie was able to buy the last pads through the Responders and therefore got them free of VAT).
Pads will expire in 2019.

Marie requested that each of the parishes should 'do' some fundraising to prepare for future expenditure.

The Councillors suggested a number of ways to raise money e.g. raffle and suggested using the annual village fete as a possible venue for fundraising activity.

Meeting of Hollinsclough Parish Council 14th February 2019 at Hollinsclough Primary Academy at 8pm.

Present

Chair C. Mellor

E. Kidd, R. Critchlow.

Clerk D. Harbs

Minutes of Meeting 10.9.18.

Cllr. Slack.

These were read, approved and signed by the chairman

Cllr. Belfield

Matters Arising:

Cllr. Ball.

The telephone kiosk.

The P.C. confirmed that the telephone kiosk would be painted in the Spring and made fit for purpose with pin board and shelving. Cllr. Ball said that he would assist the clerk to organise this Planning application NP/SM/0518/0752 Vicarage Fm. This had been granted.

Parish Defibrillator.

The Clerk informed the meeting that she had applied to Gill Heath - County Councillor for a contribution to the maintenance of the defibrillator and all the parishes under Maria Modsham/Karen Kidd's auspices had been granted £6 each. The clerk also reported that she and Jennifer Wheeldon had organised a stall at an event organised by Maria Modsham to raise money and that it had made £67. She thanked Councillor Kidd (in his absence) for his contribution and that of his wife to the success of the event. The Annual Parishes Day, 2018.

The clerk reported that she had attended this occasion and that the thrust of the discussions was 'What made a thriving community'.

She added that she had met Anne Robinson of Friends of the Peak who had sent her a copy

of an email from David Greatbatch, Community Infrastructure liaison Manager, S.C.C. to the effect that the emergency temporary traffic management order on He Rates that had been due to expire on 2nd September 2018 had now been extended to 2nd March 2020.

Village Noticeboards:

The clerk reported that Mr. Hitchen had completed the smaller of the boards and put it into place at Coatsdown and that he had only charged 1/3rd of his labour costs. The total cost was £208.26. She was instructed to pay the invoice and to thank him for his generosity and craftsmanship. He hoped to repair the larger board more quickly.

Other Business:

Parish Precept 2019-20.

The financial considerations underpinning the council's requirements included cost of the refurbishment of the large noticeboard. The cost of refurbishment of the telephone box, ongoing maintenance of the defibrillator and the possible need of payments for lengthsman type duties where problems arise, now that the main contract had come to an end. The clerk reminded the Council that the SMDC contract was for £400 only and that £192 of this had been paid to Mr. Tilson.

The Council considered the amount of precept charge to the council tax and the % increase for the community for a number of key requirements. It concluded that it would need £660 2019/20 which would incur a precept charge of £10.31p. The clerk explained that Gov. would no longer be making any reimbursements and that therefore no grant from Central Gov. would contribute to the Parish

Miscellaneous

- Letter received from Mr. W. Bradley of Great Hucklow setting out his grounds maintenance service.
- Parish procedures and meetings update Jan. 2019 pub. in the Clerks and Councils Direct.
 - Members of the public have no rights to speak at a council meeting unless the council (not the chairman alone) authorises this.
 - That most councils set aside a period for questions to be asked by the public or comments made.
 - Any member of the council could move a resolution of a matter on the agenda which should then be voted upon. The mode of voting is by a show of hands. The names of members voting on each matter must also be recorded on the signature of any member. In the case of an equal division of votes, the chairman has a second/casting vote.
 - Any councillor who has a pecuniary interest in any matter must not take part in discussion or vote on the matter.

There being no other business the meeting was brought to a close. N. Mellor 16-5-2019

Annual General Meeting of Hollinsclough Parish Council, Thursday 16th May, 2019 at Hollinsclough Academy at 8pm.

Apologies: Councillor Belfield

Present

Clerk. Hails
C. Mellor
C. Slack
C. Ball
C. Stead

Election of Officers 2019-20

Chairman: C. Ball nominated C. Mellor as chair and this was room no seconded by C. Hails. Vice Chair. C. Slack was nominated by C. Mellor and this was seconded by C. Ball. In both cases the offices were accepted.

In addition C. Mellor informed the meeting that after this year, (having been the chair for a number of years) he would like to hand over the office of chair, ideally to the vice chair. C. Slack was unanimously agreed and supported and he accepted the future role. The clerk informed the meeting that should the composition of the Council change then election of Chairman would be voted on next year and would in any event to confirm and to comply with rules re. procedures at the Annual Meeting.

Councillors completed Acceptance forms, Expenses forms ie. nil returns and Interest forms. The clerk said that she would talk these to S.M.C.

Councillors were reminded of procedural rules governing Parish Council Meetings and the clerk asked Councillors if there were particular days of the week when it was not possible for them to attend meetings.

C. Stead said that Mondays and Tuesdays were not possible. The Council agreed that it would attempt to meet every 2 months but that this could not be rigid because of the need to respond to P.D.N.P planning applications when they arose which had specific time framework.

Minutes of meeting 4.2.19.

These were read, approved and signed by the Chairman as being a true record.

Matters arising:

Telephone box:

C. Hails agreed to meet with C. Ball to get the painting done according to guidelines.

Defibrillator:

The Clerk announced that the Council would be receiving an invoice for approx. £30 for repair/replacement of items and that a further £200 could be anticipated for the replacement of pads. Although £127 had been raised by the Council 2018-19, there was a need for further fund-raising. The Clerk said that she had had preliminary discussions with Marie Frodsham-

(^{Clerk} project manager) and that she had suggested a training day for the entire parish at which a donation box could be a feature to collect money for maintenance purposes. This was agreed and the clerk said that she would discuss possible dates with Marie.

If the meeting / event could include an opportunity for parishioners to discuss/voice parish affairs, this could be the Annual Parish Meeting.

Other Business:

The clerk itemised the details of income and expenditure 2018-19 and announced that she would be handing the finances to the internal auditor for his report.

BHIB: Insurance:

The clerk requested permission to renew and was given instruction to do so of £314.45 S.P.C.A. subscription.

The clerk requested permission to pay £60.

Petty Cash:

The clerk stated that the P.C. in hand was £3.70 and that a further £50 was required. She also stated that there was a need for a new minute book and finance ledger. Granted. Parish Members Appointments to PDNP.P.A. 2019.

The clerk read out the details and said that she would find out more information re. the frequency of meetings for the wrencllers. She also read out a letter requesting support for Caroline Waller to be appointed for The Moorlands area.

PDNP planning applications

NP/SM/0419/0405 and NP/SM/0419/0406 Home Farm Cottage, Hollinsclough - conversion to holiday let and Home Farm, Hollinsclough, listed Building consents and conversion to holiday let respectively.

Please see letters attached providing the details of P.C. discussions and decisions made.

Annual Parish Meeting:

Owing to the need to raise money to pay for the maintenance of the defibrillator it was felt that a training day for the whole parish at which there was a donations bin would be an appropriate way forward and one way of giving everyone ownership and responsibility.

If this event would include a time for people to raise their views and wishes for the Parish it could be a fruitful way of presenting the A.P.M. This idea was approved and the clerk was instructed to organise a date for training led by Marc Froddham and Karen Kidd.

A.D.B.

The Chairman asked the Council if it had heard about any planning applications regarding 'The Hut' opposite to Moor Top farm. The clerk informed the meeting that nothing had been received to date.

N. E. Miller 28/6/2019

The Bank,
Hollinsclough,
Longnor,
Buxton.
Derbyshire.

01298 83515.

N. E. Miller 28/6/2019

Meeting of Hollinsclough Parish Council held on Friday 28th June, 2019 at Hollinsclough Primary Academy at 7.30pm.

Present:

Chair C.N.

Mellor, V. Chair The minutes of the previous meeting held on 16th May, 2019 were read, approved and signed by the chairman.

C.L. Ball

C.E. Kidd

C.J. Stead

D. Haile

The Defibrillator

The clerk confirmed that she would organise a parish wide training day on its use for 20.7.19 followed by an opportunity for parishioners to discuss parish affairs and to pass resolutions thereon. (Such resolutions will not bind the P.C.).

Payments made.

Insurance, SPCA, and £50 withdrawn for the petty cash.

Invoices

An invoice for £129.89 from SP Services via Flash and Longnor First Responders for adult defib pads for 95 AED had been received and the clerk was instructed to pay this amount.

P.D.N.P planning applications.

The council still awaited the outcome decision notice.

Other Business

Presentation of the internal auditor's report.

The clerk thanked the councillors for their attendance to examine the I.A.'s report.

It was noted by the P.C. that

A It was felt by the I.A. that appropriate accounting

records had been kept 2018-19.

- B That expenditures had been approved by the council and that payments had been supported by invoices. Regs. followed.
- C The council had assessed the risks in achieving its financial objectives.
- D The precept reflected an adequate budgetary process of identification, discussion and decision making.
- E The expected council income was fully received recorded and banked promptly. (VAT was not involved).
- F Petty cash payments were properly accounted for. (Again VAT was not involved 2018-19).
- G NI and PAYE were not relevant 2018-19.
- H Appropriate registers kept for financial transactions.
- I Periodic and year-end bank account reconciliations were properly carried out.
- J Accounting statements were prepared on a correct accounting basis of receipts and payments/expenditure/munre and agreed with the cash book/audit trail.
- K E-tumption criteria identified and met.
- L and M N/A.

The clerk again went over the figures for 2018-19 of balances, precepts, receipts, payments and total values as per the account book and Section 2 of the accounting statements.

The clerk reported that:

The I.A. had been satisfied that effective financial had been in place 2018-19.

That an adequate system of internal control had been in place

That P.C. had endeavoured to comply with rules, reg's and practices

That elections' rights were provided.
That assessment of risks facing the council had been maintained.

That appropriate action on matters arising from the internal and external audit processes had been responded to.

The Council had identified commitments occurring during and after the year end.

The I.A.'s winter report was carefully considered and would be attended to promptly.

1. Points made regarding the lengthsman.
(The clerk had informed the I.A. that she had made the lengthsman aware of the amount of money available 2019-20 and of the invoicing requirements).
2. As a result of a contested election in May 2019 the clerk was instructed to find out from SMDC ASAP just how much this would be.
3. As the management of the defibrillator was only now becoming a significant issue the I.A. instructed the clerk to visit the legal dept. at SMDC regarding its acceptance of money from sources outside the precept for this purpose e.g.

• It had received £60 from District / County Councillor Heath's Community Fund

and

• The clerk and a local lady had raised £67 by holding a stall at a local event.

- The clerk had informed the I.A. during the auditing process that a Mrs. Karen Kidd (wife of Councillor Kidd) had raised and given to the Council £235 as a result of a tractor run specifically to support the P.C. in its role of maintaining the defibrillator. (Apparently, Mrs. Kidd takes part in this event each year and identifies a cause that she personally wishes to support. Mrs. Kidd along with Paramedic, Marie Fredshaw are responsible for defib. training in the area and therefore has a committed interest in the subject).

The clerk was instructed to clarify fund-raising matters as outlined by the I.A.

The invoice for the I.A. was received and the clerk was instructed to pay the amount off £25 and to thank Mr. Felix Bellaby ACA for his guidance, instructions and painstaking monitoring of the Council's activities.